

ALBERTA MUNICIPAL TAXATION PROFESSIONALS ASSOCIATION

MEMBERSHIP POLICY

Section 1 & 2 of the Alberta Municipal Taxation Professionals Association (the "Association") Society Bylaws state:

1. Membership fee, if any, in the society shall be determined, from time to time, by the members at a general meeting. Any person residing in Alberta, and being of the full age of 18 years, may become a member by a favorable vote passed by a majority of the members at a regular meeting of the society, and upon payment of the fee. Such voting shall be by ballot, unless the meeting by resolution otherwise decides. Any person under the age of 18 years may in the same manner become a member upon payment of half of the said fee.
2. Any member wishing to withdraw from membership may do so upon a notice in writing to the Board through its Secretary. If any member is in arrears for fees or assessments for any year, such member shall be automatically suspended at the expiration of six months from the end of such year and shall thereafter be entitled to no membership privileges or powers in the society until reinstated. Any member upon a majority vote of all members of the society in good standing may be expelled from membership for any cause which the society may deem reasonable.

This Policy provides clarity on the obligations and rights of a member.

ADMISSION:

A person may become a member upon:

- a) Completion of an application in accordance with the admission process;
- b) Payment of the relevant dues, fees or assessments; and
- c) Acceptance by the Board.

The Board will establish the procedures, terms and conditions regarding admission to the Association through Board meetings.

MEMBERSHIP TYPE:

1. Regular Member: persons who are employed by a municipal government in Alberta
2. Retired Member: prior Regular Member who retired from a municipal government in Alberta
3. Affiliated Member: any individual or organization with an interest in local government taxation. These members enjoy the same benefits as the regular and retired memberships but they do not have the ability to carry voting rights or stand for election.

OBLIGATIONS:

All members will at all times:

- a) Comply with the Associations Bylaws and any policies adopted by the Board; and
- b) Not hinder the purposes, aims and objectives of the Association.

RIGHTS OF MEMBERS:

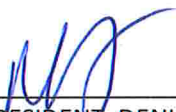
A Regular and Retired member are entitled to:

- a) Receive notice of and attend any general meeting of the Association;
- b) Make a motion, second a motion, speak to a motion, and vote at a general meeting of the members;
- c) Participate or vote in elections;
- d) Stand for election as a Director, if eligible in accordance with the Association Bylaws; and
- e) Exercise other rights or privileges given to members in the Association Bylaws.

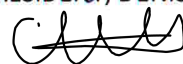
MEMBERSHIP DUES AND FEES:

- a) The Board shall set the annual membership dues for members (see attached Addendum).
- b) The Board may levy any additional fees or assessments as it deems necessary for as long as necessary.
- c) Annual memberships are due to be paid by January 31st each year.
- d) Membership renewals will be done via the website. Communication will be forwarded to all current members advising them to renew their memberships by December of the previous year.
- e) Membership fees may be pro-rated in accordance with a procedure approved by the Board of Directors(see attached Addendum).
- f) Memberships may be transferred within a municipality. A member leaving his/her position and relocating to another municipality will need to apply for a new membership to continue membership with AMTPA.
- g) There will be no refunds or cancellations of membership once payment is made for the calendar year.
- h) The list of members in good standing is maintained through the Association website.
- i) The Director of Membership will ensure the Associations membership list is maintained.

REVISED AND APPROVED UNANIMOUSLY BY THE AMTPA BOARD OF DIRECTORS AT THE MEETING HELD ON JANUARY 24, 2023.



VICE-PRESIDENT, DENISE SCHAMLTZ



SECRETARY, CAROLINE SIVERSON



BETHANN LAVIGNE, DIRECTOR OF MEMBERSHIP

ADDENDUM

DATE	MOTION #	DECISION
April 30, 2021	010/2021	Member Fees were discussed and the following was motioned by Kerry B. and seconded by Caroline S.: First registration in a municipality = \$175.00 annually Second & third registrant in same municipality = \$125 each annually Any municipality that registers 4 or more persons = \$550 flat fee annually
October 13, 2022	043/2022	Kerry Boogaart moved to amend the current Membership Policy to allow for members to register throughout the year and fees will be pro-rated by quarter; Seconded by Denise Schmaltz, CARRIED UNANIMOUSLY
December 2, 2022	046/2022	Kerry B. recalled the following motion from the October 13, 2022 Board Meeting: <i>Kerry Boogaart moved to amend the current Membership Policy to allow for members to register throughout the year and fees will be pro-rated by quarter</i> Seconded by Joyce M, CARRIED UNANIMOUSLY
	047/2022	Bethann L. moved that AMTPA allow for pro-rated monthly membership fees for registrations from July 1 – December 31, seconded by Caroline S., CARRIED UNANIMOUSLY

